

Appendix 2.

BYLAWS

Include these key components in Bylaws:

- Official name and address of organization
- Goals and philosophy of organization
- Eligibility requirements and membership categories
- Dues: amount, date collected
- Schedule of meetings of membership and board of directors
- List of officers, duties, length of term, and selection process
- Committee structure, purpose, and method of operation
- System for amending or rescinding bylaws
- Official policies and practices. For example:
 - » Gardeners will avoid the use of hazardous substances in the garden
 - » Gardeners will keep all pathways adjacent to their garden plot clear
- Hold Harmless clause. For example:

“We, the undersigned members of the (name) garden group, hereby agree to hold harmless (name owner) from and against any damage, loss, liability, claim, demand, suit, cost and expense directly or indirectly resulting from, arising out of or in connection with the use of the (name) garden by the garden group, its successors, assigns, employees, agents and invites.”